# ADMISSION TO SERVICE AND ANSWER TO APPLICATION

**Department of Workforce Development**
**Worker's Compensation Division**
201 E. Washington Ave., Rm. C100
P.O. Box 7901
Madison, WI 53707-7901
Telephone: (608) 266-1340
Fax: (608) 267-0394
http://dwd.wisconsin.gov/wc
e-mail: DWDDWC@dwd.wisconsin.gov

You are the **RESPONDENT** in this matter.

Provision of your Social Security Number (SSN) is voluntary. Failure to provide it may result in an information processing delay.

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04 (1)(m), Wisconsin Statutes].

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|---|---|
| WC Claim Number | Employee Name |
| Employee Social Security Number | Employer Name |
| Date of Alleged Injury | Employer Mailing Address |
| Insurance Company Name | Insurance Company Mailing Address |
| Respondent Attorney Name | Respondent Attorney Mailing Address |

The enclosed hearing application must be answered within 20 days by mailing a copy of the answer to the Worker's Compensation Division and to applicant's attorney or applicant if unrepresented. Provide such responses as are now known and amend your responses later as necessary. The worker's compensation insurer has a duty to defend and submit an answer on behalf of the employer except that the employer must defend and submit its own answer as to the following claims: (I) 15% increased compensation for safety violation, Wis. Stat. 102.57; (II) refusal to rehire, Wis. Stat. 102.35 (3); (III) penalty for late payment against employer, Wis. Stat. 102.22; (IV) penalty for illegal employment of minor, Wis. Stat. 102.60; and (V) bad faith against employer, Wis. Stat. 102.18 (1) (bp). **Failure by the employer or insurer to file a timely answer may result in liability by default order.**

In answer to the application, using reverse side if additional space is necessary, the respondent states as follows:

1. The accident or occupational exposure occurred as alleged ☐ Admit ☐ Deny
2. The relationship of employer and employee existed ☐ Admit ☐ Deny
3. The parties were subject to the worker's compensation act ☐ Admit ☐ Deny
4. At the time of alleged injury, the employee was performing service growing out of and incidental to employment ☐ Admit ☐ Deny
5. The accident or disease causing injury arose out of the alleged employment ☐ Admit ☐ Deny
6. Notice of injury was given to employer within 30 days/2 years of alleged injury ☐ Admit ☐ Deny
7. Applicant was temporarily disabled for the period claimed ☐ Admit ☐ Deny
   If denied, state disability admitted: _____
   _____
8. Applicant is permanently disabled to the extent claimed ☐ Admit ☐ Deny
   If denied, state disability admitted: _____
   _____
9. The rate of wage claimed is correct ☐ Admit ☐ Deny
   If denied, state wage admitted:_____ and attach a fully updated WKC-13-A
10. The alleged employer was insured or self-insured under the Worker's Compensation Act ☐ Admit ☐ Deny
11. Do you contend that additional parties must be joined for a complete resolution of applicant's claim? If "yes," attach expert opinions supporting joinder and explain who should be joined and why. ☐ Admit ☐ Deny

12. Describe any matters in dispute not already noted above and state all reasons for denying liability not already noted above.

**Insurance Carriers & Self-Insured Employers must attach an up-to-date WKC-13 and, if wage is disputed, an up-to-date WKC-13-A.**

Respondent Signature: _____ Date Signed____/____/____

Printed Name: _____ Title _____ Phone No. (____)_____

Representing: ☐ Insurance carrier and the insured interests of employer ☐ Insurance Carrier ☐ Employer